
Performance Information in Executive Budget Documents

Performance-based budgeting was mandated for Louisiana Executive Branch departments and agencies by Act 1465 of 1997. Requirements for performance-based budgeting are set forth in Title 39 of the Louisiana Revised Statutes. Information on performance-based budgeting in Louisiana as well as forms, instructions, and guidelines for performance-based budgeting are available on the Office of Planning and Budget website (<http://www.state.la.us/opb/index.htm>).

The Executive Budget includes the following performance information:

- * Short program description
- * Key objectives
- * Key performance indicators

The Executive Budget Supporting Document includes the following performance information:

- * Department and agency descriptions (including mission and goals)
- * Program description (including mission, goals, and activities)
- * Key and supporting objectives
- * Key, supporting, and general performance information
- * Explanatory notes

Performance information in executive budget documents is derived from the following sources:

- * Department/agency annual operational plans
- * Louisiana Performance Accountability System (LaPAS)
- * General and ancillary appropriation acts for current fiscal year
- * Recognized sources of comparative data (such as the U.S. Bureau of the Census, Southern Legislative Conference, and Southern Regional Education Board)

Performance Standards: A performance standard is the expected level of performance associated with a particular performance indicator for a particular period and funding level. Proposed performance standards for the ensuing fiscal year (the year of the executive budget recommendation) are developed by departments/agencies based on the funding level presented in the executive budget recommendation. Proposed performance standards are the performance indicator values shown in the “Performance at Executive Budget Level” column of standard performance tables. Following enactment of the general and ancillary appropriation acts, performance standards and agency progress toward achievement of those performance standards are tracked via the Louisiana Performance Accountability System (LaPAS). To view LaPAS information, go to <http://www.state.la.us/opb/lapas/lapas.htm>.

Objectives: Objectives are specific accomplishments to be attained. Objectives should be specific, measurable, aggressive but attainable, results-oriented, and timebound. Unless otherwise indicated, all program objectives are to be accomplished during or by the end of FY 2005-2006. Objectives may be key or supporting level. Only key objectives appear in the Executive Budget. Both key and supporting objectives appear in the Executive Budget Supporting Document. In the Executive Budget Supporting Document, the level of the objective appears after the objective number and before the objective text. The Executive Budget Supporting Document also describes links between an objective and the current *Louisiana: Vision 2020* Action Plan, and other statewide initiatives. In addition, explanatory notes related to objectives may be included in the Executive Budget Supporting Document.

Performance Indicators: Performance indicators are made up of two parts: name and value. The indicator name describes what is being measured. The indicator value is the numeric value or service level achieved within a given measurement period. Five types of performance indicators are used: input, output, outcome, efficiency, and quality. Indicators may be reported at key, supporting, or general performance information levels. Key and supporting indicators have performance standards; general performance information indicators usually are reported as actual figures. Only key performance indicators appear in the Executive Budget.



In the Executive Budget Supporting Document, values for key and supporting performance indicators are shown for the prior fiscal year, the current fiscal year, and alternative funding scenarios (continuation budget level and Executive Budget recommendation level) for the ensuing fiscal year (the fiscal year of the budget document). Standard performance indicator tables include columns for the performance indicator's permanent code in the Louisiana Performance Accountability System (LaPAS), level, and name. Performance values are reported for:

YEAREND PERFORMANCE STANDARD FY 2003-2004	This column contains performance standards in effect at the end of the prior fiscal year. (Since performance standards may be amended by approved August 15 th Performance Standard Adjustments and BA-7 Mid-year Budget Adjustments, yearend performance standards may differ from initial performance standards shown in general and ancillary appropriation acts.) For performance indicators that are new for FY 2005-2006, this column is not applicable.
ACTUAL YEAREND PERFORMANCE FY 2003-2004	This column contains actual performance figures for the prior fiscal year. For performance indicators that are new for FY 2005-2006, every reasonable effort to report a prior year actual figure should be made. However, sometimes no actual data may be available for new indicators.
PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2004-2005	This column contains initial operating budget performance values under the 2004 General Appropriation Act or Ancillary Appropriation Act. If a performance indicator was a key or supporting performance indicator in FY 2004-2005 source documents (general and ancillary appropriation acts and the Executive Budget and Executive Budget Supporting Document), then this column has the initial performance standard for that indicator. For performance indicators that are new for FY 2005-2006, this column is not applicable.
EXISTING PERFORMANCE STANDARD FY 2004-2005	This column contains existing operating budget performance values (initial operating budget performance values, plus or minus adjustments approved via approved August 15 th Performance Standard Adjustment or BA-7). Existing performance standards are tracked in LaPAS. If a performance indicator is new for FY 2005-2006, this column may have an agency estimate of yearend performance for the current year.
PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2005-2006	This column contains performance values that reflect a continuation budget funding level.
PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2005-2006	This column contains performance values at the funding level recommended in the Executive Budget. These values are proposed performance standards for the upcoming fiscal year. If not amended during the legislative appropriation process, these values will become the initial performance standards for FY 2005-2006.

The Executive Budget Supporting Document may also include explanatory notes related to individual performance indicators.